

Board Meeting Minutes
Thursday, May 16, 2024, at 3:30 p.m.
Smith Rock Community Church, 8344 11th Street, Terrebonne

1. Meeting called to order at 3:30 pm.
2. Board Members Present: Tim Brown, Kristin Yurdin, Guy Vernon
3. Others Present: Jim Wilhelm, Nancy Blankenship, Linda Swearingen, and Ryan Rudnick
4. Public Comments: None
5. Consent Agenda: April 18, 2024 Meeting Minutes (Exhibit A)
Tim moved and Kristin seconded the motion to approve the meeting minutes of 4/18/24. Motion carried unanimously.
6. Discussion and Action Items
 - a. Budget
 - i. Appoint Budget officer: Tim moved and Guy seconded the motion to name Kristin as the 2024-25 Budget Officer. The motion carried unanimously.
 - ii. Appoint Budget Committee members: Dylan Stott (3 year position) agreed to serve on the budget committee. Tim moved and Kristin seconded the motion. The motion carried unanimously.
 - b. Annexation Application Update: Linda stated that 10 new annexation applications have come in to date. She said more are expected. Ryan stated that he was plotting the annexations on map for the Board to review.
 - c. Position #3 – Filling the Board Vacancy: Nancy stated that we haven't had any letters/emails/calls of interest in the Board position.
 - d. Review & Discussion of Draft Sewer Plans, Specifications, and Estimate (PS&E) (Exhibit B): Ryan made a presentation of the draft sewer plans, specifications and estimates. The Board also talked about the upcoming ODOT project.
 - e. Financial Report and Funding Discussion: Kristin stated that Rep Lori Chavez-DeRemer picked the TSD construction project to receive congressional funding. However, it must still receive approval from Congress before the district receives funding.
 - f. Nancy talked about basic local budget law, approving and adopting the budget at the Boards Budget Committee Hearing on June 4. She also stated that we still need one more Budget Committee Member for the Hearing. It was also noted that the member must be an elector in the District.
 - g. Nancy also suggested that the Board watch the following training video prior to the

budget hearing: 2024 Local Budget Law Trainings, recordings (3-part series, **Basic Local Budget Law: Approving and Adopting the budget** video at the following link: <https://www.oregon.gov/dor/programs/property/Pages/local-budget.aspx#lawtraining>)

7. Meeting Adjourned at 4:55 pm.

Respectfully Submitted

Linda Swearengin