

Board Meeting Minutes
Thursday, November 21, 2024

Special Time 11:00 AM – Held Virtually Only

1. Tim called the meeting to order at 11:04 a.m.
2. Board members in attendance: Tim Brown, Guy Vernon and Dylan Stott.
Others in attendance: Linda Swearingen, Nancy Blankenship, Jim Wilhelm, Edward and Terry Heaton, Ryan Rudnick.
3. Public Comments: Jim Wilhelm thanked the Board for moving the sewer line farther away from the Terrebonne Water District. He is also concerned about what was represented in the District's newsletter.
4. Consent Agenda
October 17, 2024 Meeting Minutes (Exhibit A) and November 20, 2024 Special Meeting Minutes.
Tim moved and Guy seconded the motion to approve the minutes. Motion carried unanimously.
5. Discussion and Action Items
 - a. Tim moved and Guy seconded the motion to name Dylan Stott as the Board Secretary. Motion carried unanimously.
 - b. Resolution 2024-007 - A Resolution of the Terrebonne Sanitary District for opening a bank account and authorizing signers. (Exhibit B).
It was moved to open a bank account with Washington Federal. Signers would be Tim, Dylan and Kristin. Tim moved and Guy seconded the motion. Motion carried unanimously.
 - c. Ordinance 2024-001 - An ordinance concerning the Terrebonne Sanitary District Sewer System; adopting certain rules, regulations, rates, and charges concerning the sewer system. (Exhibit C)
Ryan talked about the sewer system ordinance and asked the Board to adopt it after the first of the year.
 - d. District's Mission and Values (Exhibit D).
The Board will review this at the next meeting.
 - e. Draft Memorandum of Understanding with Redmond School District (Exhibit E).
It will be discussed at the next meeting.
 - f. Financial Report and Funding discussion
To be carried over to the December meeting.

- g. Future Administrative Services.
Nancy and Tim mentioned that Katie Stratton was interested in providing district administrative services in the future.
 - h. Draft RFP for Professional Audit Services (Exhibit F).
Nancy talked about professional audit services.
 - i. Training: Part 2 – Contract Language A-Z: Demystifying the Basics.
Nancy talked about the upcoming training schedule.
<https://www.sdao.com/contract-language-a-z-demystifying-the-basics>
6. Public Comments:
Edward and Terry Heaton also made a few comments.
7. Tim adjourned the meeting at 11:47 a.m.

Respectfully submitted
Linda Swearingen