

**Board Meeting Minutes**  
**Thursday, April 18, 2024, at 3:30 p.m.**  
**Smith Rock Community Church, 8344 11th Street, Terrebonne**

1. Board Members Present: Tim Brown, Kristin Yurdin, Guy Vernon and Daniel Singleton (left meeting at 4 pm).
2. Team Members Present: Ryan Rudnick, Nancy Blankenship, and Linda Swearingen.
3. Public Comments: Kay Walters, Jim Wilhelm, Jim Shevlin, John Ouellette, Patricia Shaw-Striviska and Katie Stratton all asked the Board Directors questions about annexation, hook-up costs, SDC charges, and two individuals stated they were willing to serve on the budget committee and/or Board of Directors.
4. Consent Agenda: The Board unanimously approved the 3/21/24 Board Meeting Minutes.
5. Discussion and Action Items
  - a. Annexation Application Form change: After hearing several property owners express a concern about the following language: *"By applying for annexation, the property owner agrees to connect to the system within 1 year (365 days) of a sewer main being extended along the property frontage, or at the time of new construction if lot is vacant."*

After discussing the issue, Tim moved and Kristin seconded the motion to remove the above language (fifth bullet point) from the annexation application form for the time being.

It was argued that until the Board can provide property owners with exact costs for SDC's, hook-up fees, and monthly costs, the language should not be a requirement of annexed properties. However, the Board stated that it is the intent of the Board to re-institute the annexation language once sewer costs are known.

Tim and Kristin voted yes to change the language and Guy voted no to keep the existing language.

Guy believed that the Board needs a commitment from annexed properties to hook-up within one year of the sewer main being brought along the property frontage.
  - b. Budget Committee Recruitment: The Board discussed Budget Committee recruitment and Nancy stated the Board needs to name a Budget Committee and Budget Officer at the May Board meeting.
    - Position 3 - Filling the Vacancy: The Board also discussed finding a new Board member.
  - c. District Webpage Update: Nancy updated the Board about the District's webpage.
  - d. Review & Discussion of Draft Sewer Plans, Specifications, and Estimates. Ryan

briefly updated the Board on the draft sewer plans and specifications.

- e. Financial Report and Funding Discussion: Jim Wilhelm suggested that the Board begin searching for a financial auditor for the District. He stated that the water district has had a difficult time finding an auditor. The Board agreed and they would begin looking for an auditor this next fiscal year.
- f. Meeting Adjourned at 4:55 pm.

Respectfully Submitted

Linda Swarengin