



**Terrebonne Sanitary District
Board Meeting Minutes**
Thursday, March 21, 2024, at 3:30 p.m.
Smith Rock Community Church, 8344 11th Street, Terrebonne

1. Call to Order By President Tim Brown:

Board Members Present: Tim Brown, Kristin Yurdin, Daniel Singleton and Guy Vernon.

Others Present: Ryan Rudnick, Linda Swearingen, Nancy Blankenship and Kevin Swift.

2. Public Comments: Kevin Swift wanted to hear how the Terrebonne Sanitary District was progressing and its potential financial impact on impacted properties.

3. Consent Agenda: The Board moved, seconded and approved the February 15, 2024 and March 7, 2024 Meeting Minutes.

4. Vacant Board Position #3: Nancy talked to the Board about the vacant Board position 3 and what needs to be done to fill the seat that Mariah Patel held. The Board asked that the District's website and newsletter reflect how an elector or property owner within the district may apply to fill out the remainder of Mariah's term of office.

5. District Webpage: The Board talked about the webpage policies and District news.

6. Budget Committee Meeting and Budget Members: Nancy mentioned that the Board needs to appoint 5 Budget members at the May 16, 2024, Board meeting. The Board also set the Budget committee meeting for June 20, 2024, at 2:30 p.m. The Board asked that the request for Budget Committee members and the date for the Budget meeting be placed on the District website and in the upcoming newsletter.

7. Draft Annexation Policy and Application Form: The Board discussed and approved the updated annexation policy, the newsletter cover letter (inserted "25," *Reasons to apply for annexation: Your onsite septic system is failing or is over 25 years old*) and the annexation application form. It was moved by Tim and seconded by Kristin to approve all three documents. The Board approved the motion unanimously.

8. Financial Report and Funding Discussion: Kristin stated the Board was not successful in receiving funds from the OSFAP program at this time.

9. City of Redmond IGA Update: Tim and Ryan reported that the City of Redmond IGA has been approved by all parties.

10. Training: Discuss Foundations of Public Contracting, Part Two: Nancy talked about this month's Special District Association Board video training and upcoming training sessions.

11. Meeting Adjourned at 4:53 pm

Respectfully Submitted

Linda Swearingen